



Maple Wood School
184 Maple Street
Somersworth, NH 03878
(603) 692-3331

Devin McNelly
Principal

Kelly Brennan
Administrative Assistant

Katrina Martel
Administrative Assistant

Maxwell Ferguson
Assistant Principal

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Dear Maple Wood Families,

I am happy to welcome you to the 2023-2024 school year. The first day of school for all Maple Wood students is Wednesday, August 30th. We are excited to build a community of caring once again for our students and staff. We strive each year to continue the long tradition of providing an excellent educational experience. As with any new school year there are several things I need each of you to do and several things I need you to be aware of.

Things to do:

Update PowerSchool: Updating the information in PowerSchool each year is necessary to ensure we have all the correct information about families and students. As of August 1st, the parent portal is open. Accessing the portal allows you to view all your child's information including schedules, assigned teachers, past report cards, etc. Before the school year begins, we request that you sign into the portal and complete all the returning student forms. Attached to this email are instructions for completing these forms.

Provide Transportation Information: We require information about how your child will get to and from school prior to the first day. This information helps our teachers and staff direct your child to when and where they need to be during arrival and dismissal. Please fill out the following survey for each child attending Maple Wood School.

[Student Transportation Information](#)

Come to "meet your teacher": You should have received a welcome letter from your child's 2023-2024 classroom teacher before school ended in June. If you have not received your child's classroom assignment, you can view this on the PowerSchool parent portal. All students and their families are invited to Maple Wood on Tuesday August 29th 1:30pm to 3pm. This will be an opportunity to see your classroom and meet your teacher in person before our first day of school. Our formal open house will be on Thursday October 12th, 5:30pm – 7:30pm.

Things to know:

Change of school times: Our school schedule has been shifted 5 minutes earlier than last year. Our official school time will now be 8:20am – 2:40pm.

Arrival at School: Classes begin at 8:20am and our doors do not open until 8:10am. Walkers and bicycle riders should arrive between 8:10 a.m. and 8:20 a.m. When students arrive at school, they are asked to report directly to their assigned homeroom. Children who are tardy, arriving after 8:20am, must report to the main entrance.

Personal vehicles drop off procedures are as follows:

- Drive through the staff parking lot between 8:10 – 8:20.
- Children must be dropped off at the Meeting Place, NOT at the front entrance of the school.
- Students need to exit their vehicles on the sidewalk side (passengers' side of the vehicle).
- Please do not let your child exit onto the driveway side of the vehicle.

Dismissal: School ends at 2:40pm, students who walk or are picked up will be dismissed at 2:40pm. At times we realize that parents may need to have a child dismissed from school early, all dismissals must be before 2:20pm. Only a student's Parents or Legal Guardian may give permission for a student to be dismissed. A dismissal notice must be submitted to the office before 1pm the day of dismissal. A parent (or designee) listed on the emergency card must come to the office and request that their child be dismissed. Please note, anyone picking up a student MUST bring a valid photo ID and be at least 18 years of age. The teacher will be informed, and the child will come to the office. Pick up procedures are as follows:

- Parents or other child transporters are asked to please come through the staff parking lot and line up at the stop sign. When space is available, pull across the driveway to the meeting place.
- Please remain in your car with the engine off.
- Students will meet their transporter at the Meeting Place.
- Do not park on the left side of the driveway.

Bus assignments: Students are assigned to one of our five buses based on home address. Bus stops and times can be found on the family resources page of www.sau56.org. Make sure to look for the Maple Wood routes. Your child will take the same bus to and from school. Please be aware that pick up and drop off times can fluctuate significantly at the beginning of the school year. If you have any questions or concerns, please call First Student at 603-692-4406.

Upcoming Events

August 29th – Back to School “Meet your teacher -open house” 1:30pm – 3pm

August 30th – First Day of School

September 4th – Labor Day (No School)

October 6th – Teacher Workshop (No School)

October 9th – Indigenous People's Day (No School)

October 12th – Maple Wood open house, 5:30pm – 7:30pm

October 18th – Fall picture day (all students get their pictures taken)

In Closing, if there is anything that I or the administrative staff can do for you, please call us at (603) 692 - 3331 or you can email me at dmcnelly@sau56.org.

Respectfully,

Devin McNelly, Principal of Maple Wood School